

Notice of meeting and agenda

Governance, Risk and Best Value Committee

10.00 am Tuesday, 28th November, 2023

Virtual Meeting via Microsoft Teams

This is a public meeting and members of the public are welcome to watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

Contacts

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1. Order of Business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 Minute of Governance, Risk and Best Value Committee of 31 October – submitted for approval as a correct record 7 - 12

5. Outstanding Actions

- 5.1 Outstanding Actions 13 - 26

6. Work Programme

- 6.1 Work Programme 27 - 34

7. Business Bulletin

7.1	Business Bulletin	35 - 36
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8. Reports

8.1	Internal Audit Open and Overdue Internal Audit Actions – Performance Dashboard as at 31 October 2023 – Report by the Head of Internal Audit	37 - 54
8.2	Internal Audit Update Report: Quarter 2 2023/24 – Report by the Head of Internal Audit	55 - 160
8.2.1	Management of Ad Hoc Mixed Tenure Works (PL2302) – Service Area Response – Report by the Executive Director of Place	
8.2.2	Outdoor Infrastructure (PL2312) – Service Area Response – Report by the Executive Director of Place	
8.3	Corporate Leadership Team Risk Report as at 26 October 2023 – Report by the Chief Executive	161 - 180
8.4	Committee Best Practice Guidance – Report by the Executive Director of Corporate Services	181 - 222
8.5	Response to Motion By Councillor Mowat - Digital Connectivity Old Town	223 - 228
8.6	After school Care Provider – Additional Support Needs support. – Report by the Executive Director of Children, Education and Justice Services	229 - 236
8.7	Capital Monitoring 2023-24 - Month Five Position – referral from the Finance and Resources Committee	237 - 248
8.8	Revenue Budget Framework and Medium-Term Financial Plan (MTFP) 2024/29 – Progress Update – referral from the Finance and Resources Committee	249 - 268

8.9	Revenue Monitoring 2023/24 – Month Five Report – referral from the Finance and Resources Committee	269 - 290
8.10	Sustainable Capital Budget Strategy Update 2024-2034 – referral from the Finance and Resources Committee	291 - 308
8.11	Edinburgh International Conference Centre – Annual Update for the year ending 31 December 2022 – referral from the Finance and Resources Committee.	309 - 376
8.12	Response to the Edinburgh Tram Inquiry – Report by the Chief Executive	377 - 416

9. Motions

9.1 If any

Nick Smith

Service Director, Legal and Assurance

Committee Members

Councillor Kate Campbell (Convener), Councillor Katrina Faccenda, Councillor Dan Heap, Councillor Stephen Jenkinson, Councillor Simita Kumar, Councillor Adam Nols-McVey, Councillor Claire Miller, Councillor Joanna Mowat, Councillor Jason Rust, Councillor Edward Thornley and Councillor Lewis Younie

Information about the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Governance, Risk and Best Value Committee is being held virtually by Microsoft Teams.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Andrew Henderson, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel , email andrew.henderson@edinburgh.gov.uk / joanna.pawlikowska@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to the Council's online [Committee Library](#).

Live and archived webcasts for this meeting and all main Council committees can be viewed online by going to the Council's [Webcast Portal](#).

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